

FIRE CAPTAIN

DEFINITION

Under direction, supervises and coordinates the activities of a fire company during an assigned shift; may be assigned to command a hazardous materials or technical rescue unit; may be assigned to an administrative staff position in the Fire Department.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Fire Battalion Chief.

Supervises Firefighter Trainees, Firefighters and Firefighter Specialists.

DISTINGUISHING CHARACTERISTICS

Fire Captain is the first line supervisory class in the fire service. Generally assigned to the Fire Suppression and Support Services Bureau, incumbents may supervise the activities of a fire company with responsibilities for commanding a fire or emergency scene until relieved by a superior officer; may be assigned to command a technical rescue or hazardous materials unit; or may be assigned to perform administrative staff duties. This class differs from Fire Battalion Chief in that incumbents of the latter have administrative and supervisory responsibilities for the operation of all fire companies on a shift. It differs from Firefighter Specialist in that incumbents of the latter do not have supervisory responsibilities on a continuing basis.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

(May include, but are not limited to, the following:)

Responds to fire incidents and emergency calls with a fire company; determines equipment and sequence of operations to be used.

Supervises and participates in the rescue of persons, administration of first aid, placement of fire apparatus, laying of hose lines, placement of ladders, ventilation of buildings, placement of salvage covers, handling of hazardous materials, and in clean-up operations.

May be assigned to command a hazardous materials unit; responds to emergency situations and supervises and participates in the identification, containment and control of hazardous materials.

May be assigned to command a technical rescue unit; responds to emergency situations and supervises and participates in the control of hazardous environments.

Maintains discipline and ensures that rules and regulations are properly observed and executed.

Supervises the inspection, maintenance, and cleaning of apparatus and equipment to ensure conditions of readiness.

Trains subordinates in the use of equipment and methods of fire suppression, emergency medical care, and in handling hazardous materials.

Schedules and conducts drills, hydrant inspections, and fire prevention inspections.

Supervises the inspection, maintenance, and cleaning activities of the fire station and grounds.

Maintains records and prepares reports regarding apparatus, equipment, personnel, administrative assignments, emergency medical and firefighting activities.

Supervises the registration of voters and issuance of bicycle licenses; schedules and conducts tours of the fire station.

Performs related duties as required.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Modern methods, techniques, and equipment used in firefighting and rescue operations.

Fire alarm systems and fire-related water delivery systems.

Codes and ordinances pertaining to company fire prevention activities.

Emergency medical care and first aid methods, and skill in their application.

Ability to:

Plan and assign work.

Maintain discipline and supervise subordinates.

Instruct subordinates in firefighting techniques, emergency medical care and the handling of hazardous materials, and in the use of related equipment.

React quickly and calmly in emergency situations.

Communicate effectively, orally and in writing.

Establish and maintain effective working relationships.

Have skill in the use of hand and power tools associated with firefighting, rescue operations, emergency medical care, and the handling of hazardous materials.

MINIMUM QUALIFICATIONS

Experience:

Permanent appointment as a Firefighter with at least six years of continuous service in the City of Fresno, or permanent appointment as a Firefighter Specialist. Satisfactory completion of accredited college or university course work in a job-related field may be substituted for a maximum of two years of the required experience on the basis that thirty semester units equals one year of experience.

Special Requirements:

Possession of a valid Class B California Driver's License, without Air Brake restriction, and with Tank endorsement.

An incumbent hired into the City of Fresno fire service after July 1, 1986, must possess and maintain a current Emergency Medical Technician I Ambulance (EMT I-A) certificate. Required training will be provided by the City.

Employees originally hired on and after December 1, 1990 will not smoke or use any tobacco product on duty. Employees shall sign an agreement acknowledging that they have read and understood these requirements. Said understanding will be maintained in the employee's personnel file.

Completion of the following are also required at time of appointment:

Education:	ICS 200	CSFM Driver/Operator 1A/1B
	Fire Hydraulics	CSFM Investigation 1A
	CSFM Management 1A	CSFM Fire Prevention 1A/1B
	CSFM Command 1A/1B	ICS 300

Certifications: FFD Acting Firefighter Specialist (Instruction No. 79)
CSFM Firefighter II
FFD Acting Captain (Instruction No. 79)
CSFM Fire Officer I

APPROVED: _____
Personnel Services Director

DATE: _____